

Personal Zoom Meeting ID (PMI) and personal link

Reference URL: <https://support.zoom.us/hc/en-us/articles/201362843-What-is-Personal-Meeting-ID-PMI-and-Personal-Vanity-URL-PVU->

Overview

Personal meeting ID and personal link are two ways to access your personal meeting room. Your personal meeting room is a virtual room that is permanently reserved for you. You can start it at any time or schedule it for future use. You can also [schedule or start an instant meeting with your PMI](#).

This article covers:

- [Personal meeting ID \(PMI\)](#)
- [Customizing your PMI](#)
- [Personal link](#)
- [Customize your personal link](#)
- [Edit Personal Meeting Room Settings](#)

Personal meeting ID (PMI)

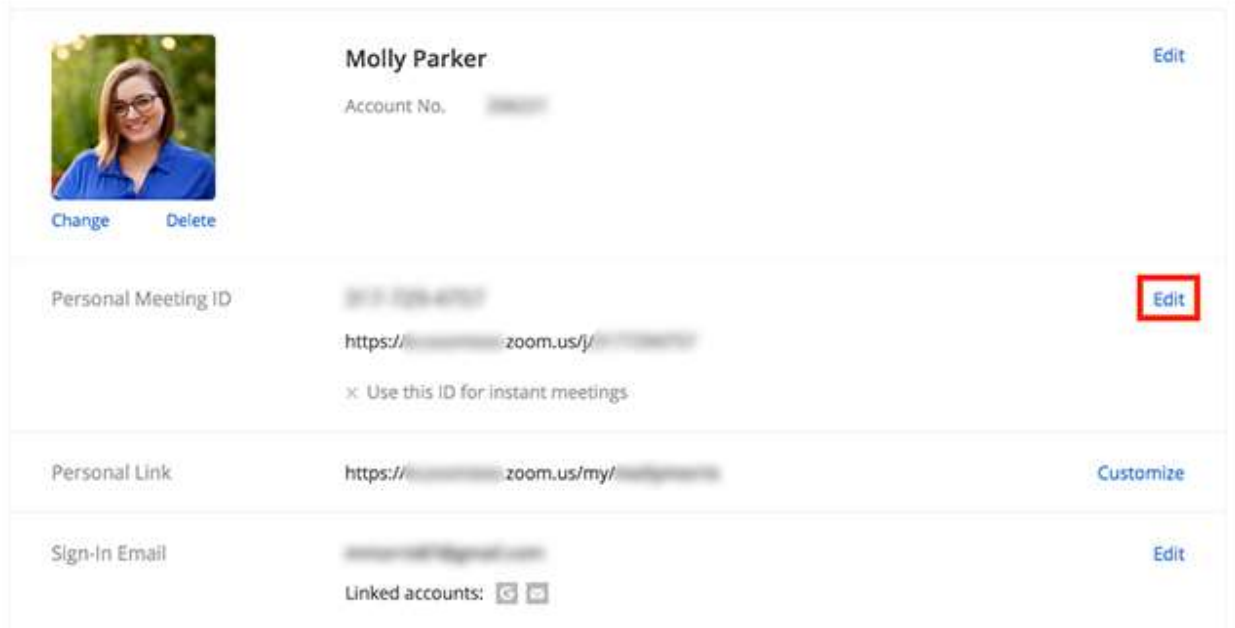
Your PMI is assigned to you automatically as a permanent personal meeting room. You can start it at anytime or schedule it for a future use.

Your PMI is part of your personal meeting URL; for example, <https://zoom.us/j/5551112222>. If you are on a paid plan and have a Pro license, you can customize the 10-digit PMI.

Customize your PMI

1. Sign in to the Zoom web portal.
2. Click [Profile](#).

3. Next to **Personal Meeting ID**, click **Edit**.



The screenshot shows the Zoom profile settings for Molly Parker. The profile picture is a woman with glasses and a blue shirt. The name is Molly Parker, and the account number is partially visible. The 'Personal Meeting ID' field is highlighted with a red box, and its 'Edit' button is also highlighted with a red box. The 'Personal Link' field shows a URL and has a 'Customize' button. The 'Sign-In Email' field is partially visible and has an 'Edit' button. There are also 'Change' and 'Delete' buttons for the profile picture, and 'Linked accounts' for Google and Microsoft.

4. Enter a 10-digital ID.
5. Click the check box if you want to use your PMI for [instant meetings](#).
6. Click **Save Changes**.

Restrictions for customizing your PMI

There are some restrictions for customizing your PMI. The number you choose must meet the following criteria:

- Start with 2–9 (cannot start with 1 or 0)
- Following PMI prefixes (toll-free number prefixes) are not allowed:
800, 400, 888, 887, 877, 866, 855, 850, 803, 804, 807, 808, 809, 660, 508, 900, 200, 300, 500, 600, 700
- Must not repeat 3 digit groups like 247 247 247x or x247 247 247
- Must not repeat 3 digit groups like 222 444 777x or x222 444 777
- Must not use the same 8 digits like 222 x22 222x
- Must not have the same number 5 or more times consecutively like 11111xxxxx, x11111xxxx, xx11111xxx, xxx11111xx, xxxx11111x, xxxxx11111
- Sequential numbers are not allowed; for example, 123456789x
- Meeting IDs already in use are not allowed

Personal link

Your personal is your personal URL that is associated with your personal meeting room. You can customize your personal link if you meet these prerequisites:

- Business or Education plan

- Licensed user
- Personal link must be at least 5 characters and no more than 40 characters
- It must start with a letter and can only contain letters, numbers and periods (.)

Note: Your personal link must be unique to you. It cannot be in use by another Zoom user, even if your account has a [Vanity URL](#). Common names cannot be used as your personal link.

Customize your personal link

1. Sign in to the Zoom web portal.
2. Click [Profile](#).
3. Select **Customize** next to Personal Link.

Personal Link [https://\[redacted\].zoom.us/my/\[redacted\]](https://[redacted].zoom.us/my/[redacted]) **Customize**

4. Enter in the ID or personal link desired.
5. Click **Save Changes**.

Personal Link

Personal Link is an alias of your personal meeting URL [https://\[redacted\].zoom.us/j/\[redacted\]](https://[redacted].zoom.us/j/[redacted]). It must be 5 to 40 characters. It must start with a letter and can contain only letters (a-z), numbers (0-9) and periods (".").

Save Changes Cancel

Edit Personal Meeting Room Settings

1. Sign in to the Zoom web portal.
2. Click [Meetings](#).
3. Click **Personal Meeting Room**.

Upcoming Meetings Previous Meetings **Personal Meeting Room** **Start Meeting**

Topic Grant MacLaren's Personal Meeting Room

Time Add to [31 Google Calendar](#) [Outlook Calendar \(.ics\)](#) [Yahoo Calendar](#)

Meeting ID 382-638-7908

Join URL: <https://go.zoom.us/j/3826387908> [Copy the invitation](#)

4. Click **Edit this Meeting**.
5. Change the desired settings.
6. Click **Save**.